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Circular 57.
5,000, Jan., 1902.

DEPARTMENTAL INSTRUCTIONS.

High School Entrance Examination, 1902.

General.

1. The High School Entrance examination for 1902 will begin Wednesday, the 25th of June, at 8.45 a.m , and will be conducted under the provisions of Section 41 of the High Schools Act and Sections 23-27 of the Regulations, subject to the instructions herein contained.

2. Candidates who purpose writing at the examinations must notify the Public School Inspector before the 1st of May.

3. No teacher, who has pupils writing at the High School Entrance examination, shall be eligible as Examiner where such pupils are writing.

4. When the County Council recommends the holding of an examination at any place other than the High School, the presiding examiner shall be paid the sum of $3 per diem, and travelling expenses, for conducting such examination, and the examiners shall be allowed the sum of $1 per candidate for reading the examination papers. It shall be lawful for the County Treasurer to pay all the expenses of such examination on the certificate of the County Inspector.

5. The course of study prescribed is that given in the Regulations of 1901. The paper in Arithmetic will include such questions as will specially test the accuracy of the candidates in the simple rules, as well as their knowledge of the subject; and the paper in Dictation will call for the study of the authorized Spelling Book.

6. Candidates who fail at the Public School Leaving examination may be awarded High School Entrance certificates under the provisions of Regulation 29.

7. In 1902 and thereafter the following provisions are to be observed respecting the High School Entrance examination in Literature :—

a. Exclusive of the quotation question, each paper will consist of two parts; (*i*) one containing questions on a passage from the prescribed selections; and (*ii*) the other, questions on one or more passages from the rest of the reader; and

b. The max. number of marks for (*i*) will be 25, and for the quotation question, 10; the other marks being assigned to the questions in the rest of the paper.

Literature Selections.

Fourth Ontario Reader.

1902—XV. Clouds, Rains and Rivers; XIX. The Death of the Flowers; XXXIII. The Skylark; XXXIX .A Psalm of Life; L. The Prairies; LI. The Heroes of the Long Sault; LIII. Scene from "Ivanhoe"; LXXI. The Heritage; LXXIV. Song of the River; LXXVI. Landing of the Pilgrims; LXXIX. The Capture of Quebec; LXXXII. The Ocean; LXXXV. Marmion and Douglas; XC. Mercy.

1903.—X. The Barefoot Boy; XVIII and XX. The Vision of Mirza XXIV. The Face against the Pane; XXXVII. The Bell of Atri; XXX VIII. The Discovery of America; XL. Ring Out, Wild Bells; XLIII. The Gulf Stream; LXI. She was a Phanton of Delight; LXIV. Ye Mariners of England; LXXXVII. The Song of the Shirt; LXXXIX. After Death in Arabia; XCV. A Forced Recruit at Solferino; XCVIII. National Morality.

1904.—VIII. The Battle of Hastings; XXIII. On His Own Blindness; XXVI. From "The Deserted Village"; XXXIV. Death of Little Nell; XLII. Lady Clare; LIX. Yarrow Unvisited; LX. To a Skylark; LXIX. The Changeling; LXXVIII. Riding Together; LXXX. Waterloo; LXX XIV and LXXXVI. King Richard and the Nubian; XCII. Edinburgh after Flodden.

Selections for Memorization.

1902.—II. I'll Find a Way or Make It; XI. The Evening Cloud; XXI. Oft, in the Stilly Night; XXXI. To Mary in Heaven; XLVII. Rock of Ages; LXVI. Before Sedan; XCIV. The Ride from Ghent to Aix; CV. Elegy, Written in a Country Churchyard.

1903.—V. Pictures of Memory; XIII. The Bells of Shandon; XXII. 'Tis the Last Rose of Summer; "Breathes there a man with soul, etc," (page 79): XXXII. Flow Gently, Sweet Afton; LII. Jacques Cartier; LXXIII The Three Fishers; CV. Elegy, Written in a Country Churchyard.

1904.—VII. Boadicea; XIV. Lament of the Irish Emigrant; XXIX. For A'That and A'That; XLVI, Lead Kindly Light; LIV. Lochinvar; LXXXIII. The Influence of Beauty; Sonnet—Night (page 302); CV. Elegy, Written in a Country Churchyard.

Literature Selections.

Canadian Catholic Fourth Reader.

1902.—VI. Lead Kindly Light; IX. The Barefoot Boy; XXV. Going A-Maying; XXXIII. Dickens in Camp; XXXVIII. Song ot the Camp; XLIII. Free-Will and Habit; LXVIII. The Reaper; LXIX. Voyage of Columbus; LXXII. King Robert of Sicily; LXXXV. The Psalm of Life; XCIV. The Combat; XCV. Joan of Arc; C. The Chariot Race; CVIII. The Church of God.

1903.—XIII. The Deserted Village ;XXI. Excelsior ; XXIX. In the Great Fur-Land ; XLI. Yarrow Visited ; LIV. The Ballad of Baby Bell ; LIX. Ye Mariners of England ; LX. Wolfe at Quebec ; LXIII. My Garden Acquaintance ; LXVII. Macarius, the Monk ; LXXVII. Lines on My Mother's Picture ; XCVI. The Virgin ; CIII. Conversion of England ; CXIV. A Bell's Biography ; CXVI. Veni Creator.

1904.—XX. The Exile of Erin ; XXIII. The Destruction of Sennacherib ; XLVI. The Chase ; LVI. The Heritage ; LVII. Paradise and the Peri ; LXV. The Journey to Bethlehem ; LXXI. The Air and Water ; LXXIII. Our New Neighbors ; LXXXI. The Angelus ; LXXXVI. Discovery of Lake Champlain ; CIV. On His Blindness ; CV. The Crusader and the Saracen ; CVI A Day in June ; CXII. Ode to Autumn ; CXIX. The Greatness of God.

SELECTIONS FOR MEMORIZATION.

1902.—XII. Give Freely ; XVIII. Abou Ben Adhem and the Angel; XXXIX. In Memory of My Brother ; XLVII. Love of Country ; LXIV. The Waterfowl ; LXXXI. The Angelus ; CII. To the Night ; CXVIII. Elegy, Written in a Country Churchyard.

1903.—I. The Maple ; III. The Four-leaved Shamrock ; VII. The Daffodils ; XXVIII. The Fig Merchant ; XLII. Home Thoughts from Abroad : XCIII. God, the Comforter ; CX. Our Lady in Italy ; CXVIII. Elegy, Written in a Country Churchyard.

1904.—VI. Lead, Kindly Light ; X. Flow Gently, Sweet Afton ; XXXV. Step by Step ; LI. Song of the River ; LIII. As I Came Down from Lebanon ; CI. Inscription for a Spring ; CXV. The Bells of Shandon ; CXVIII. Elegy, Written in a Country Churchyard.

Duties of Inspector.

8. The Inspector shall notify the Department not later than the 3rd day of May in each year, of the number of persons desiring to be examined at any High School or other authorized place within his jurisdiction.

9. In any city or town forming a separate inspectoral division, the Inspector or Inspectors of such city or town shall preside at the examinations, and in conjunction with the Board of Examiners for such city or town shall read the papers and report to the Department.

10. In counties in which more High Schools than one are situated, the Inspector for the county shall elect at which High School he will preside, and shall notify the Department of the choice he makes, and in each of the other High Schools the Principal of the High School shall preside.

11. In the case of examinations affiliated with a High School, the Inspector, within whose district such affiliated examinations are held, shall appoint presiding examiners, who shall be teachers in actual service, notice of which shall be sent to the Education Department ; and such Inspector, together with the examiners of the High School with which the examination is affiliated, shall be the Board of Examiners in all such cases.

12. Where, from the number of candidates, or any other cause, additional presiding examiners are required, the Inspector shall make such appointments as are necessary, preference being given to the other members of the Board of Examiners. The Inspector shall not appoint as presiding examiner any teacher who has taken part in the instruction of any of the candidates in the room where he presides, or who is not in actual service.

13. Where more examinations than one are held in an inspectoral division, the papers will be sent by the Education Department to the Inspector or the presiding examiner, as the case may be.

14. The parcel containing the examination papers shall not be opened till the morning of the examination day, nor shall any envelope containing the papers in any subject be opened until the time appointed in the time-table for the examination in such subject

Duties of Presiding Examiners.

15. To be in attendance at the place appointed for the examination at least fifteen minutes before the time fixed for the first subject, and to see that the candidates are supplied with the necessary stationery and seated so far apart as to afford reasonable security against copying.

16. To open the envelope containing the papers in each subject in full view of the candidates, at the time prescribed, and to place one paper on each candidate's desk.

17. To exercise proper vigilance over the candidates to prevent copying and to allow no candidate to communicate with another, nor permit any person except a co-examiner to enter the room during examination.

18. To see that the candidates promptly cease writing at the proper time, fold and endorse their papers properly, and in every respect comply with the instructions herein contained.

19. To submit the answers of the candidates to the examiners, according to the instructions from the Board.

Duties of Candidates.

20. Every candidate should be in attendance at least fifteen minutes before the time at which the examination is to begin, and shall occupy the seat allotted by the presiding examiner. Any candidate desiring to move from his allotted place or to leave the room shall first obtain permission from the presiding examiner to do so. Any candidate leaving shall not return during the examination in the subject then in hand.

21. Every candidate shall write his answers on one side only of the paper, and shall number each answer. He shall arrange the sheets numerically, according to the questions, and fold them once crosswise, endorsing them with his name, the name of the subject, and the name of the place at which he is examined. No paper shall be returned to a candidate after being placed in the hands of the presiding examiner.

22. Any candidate who is found copying from another or allowing another to copy from him or who brings into the examination room any book, note or paper having any reference to the subject on which he is writing, shall be required by the presiding examiner to leave the room, and his paper and the papers of all the guilty parties shall be cancelled.

Duties of Examiners.

23. The papers of the different candidates shall be so distributed that the same examiner shall read and value the answers in the same subject throughout.

24. Marks are to be deducted for mis-spelt words and for want of neatness as indicated in regulation 25, and on the question papers.

25. Each examiner shall mark distinctly in the left hand margin the value assigned by him to each answer or partial answer, shall sum up the total on each page at the foot of the margin, and shall place the general total on the back of the outside sheet, indicating the deductions for mis-spelt words and the deductions for want of neatness thus *e.g.*, History, 60—5sp—3n = 52, and initialing each set of papers examined.

26—(*a*) The reports of the examiners are to be sent (*by mail*) to the Education Department on or before the 20th day of July by the Public School Inspector.

(*b*) The bag which contains the question papers is to be returned to the Department (charges prepaid) *at the same time* as the reports are sent.

(*c*) The answer papers of candidates, unless when specially requested, are not to be forwarded to the Department, but are to be retained by the Inspector until October 1st, *after which no case is to be re-considered.*

(*d*) The Inspector shall issue a certificate to each candidate who passes the High School Entrance examination.

(*e*) The names of all candidates admitted by the Board of Examiners may be published immediately after (*but not before*) the reports have been transmitted to the Education Department.

TIME TABLE.

High School Entrance.

First Day.

A. M. 8.45 ..... Reading Instructions.
9.00—11.00 ..... Composition.
11.10—12.40 ..... Geography.
P. M. 2.00— 4.00 ..... English Grammar.
4.10— 4.40 ..... Dictation.

Second Day.

A.M. 9.00—11.00 ..... Arithmetic.
11.10—12 20 ..... Drawing.
P.M. 1.30— 3.00 ..... History.

Third Day.

A.M. 9.00—11.00 ..... English Literature.
11.00—11.40 ..... Writing.
P.M. 1.30— 3.00 ..... Physiology and Temperance.

☞Reading may be taken on the above days at such hours as may suit the convenience of the examiners.